

# Release of Liability

For Customer Furnished Artwork,  
Prints, or Furnished Substrates

Triangle Reprographics, Inc. will take every reasonable precaution when handling your artwork or provided substrate, for mounting, printing, scanning, or any other reason. However, due to many factors, the possibility exists that artwork, prints, or other furnished materials can be damaged. Triangle Reprographics cannot be held responsible for any such damage.

Check all that apply below.

**Original Artwork**

We will take every precaution in handling your original artwork; however, we cannot be held responsible for loss or damage that could occur. Furthermore, we do not recommend dry mounting or laminating original artwork because it can decrease the value of artwork. Framed art must be removed from the frame and glass, by the customer. (initials\_\_\_\_\_)

**Customer Furnished Prints**

The dry mounting and laminating process uses used extreme pressure and/or heat applied directly to the print. In rare cases, the print may become wrinkled or even destroyed. Triangle Reprographics will take every precaution in handling your print, however, will not be held liable for any damage that might occur. Framed prints must be removed from the frame and glass, by the customer. (initials\_\_\_\_\_)

**Customer Furnished Materials/Substrates**

For specialty materials that are supplied by the customer for printing, the customer assumes full responsibility for the material cost should it become damaged in the printing process. We recommend printing a small proof to assure that the inks will adhere. Additional material may need to be furnished for calibration or misprints. Should the print fail for any reason, Triangle Reprographics cannot be held liable for the cost of the material. (initials\_\_\_\_\_)

**Digital Files for Printing**

Customer is the sole owner of the digital files/artwork or has full permission by the owner to reproduce this work. (initials\_\_\_\_\_)

**Description and Nature of Artwork/Materials**

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Value of Artwork or Materials \$ \_\_\_\_\_

**Authorization**

I have read, understand, and agree to the risks outlined above and will not hold Triangle Reprographics responsible for any loss and/or damage of my artwork, prints, or other material left in their possession. I hereby authorize Triangle Reprographics to proceed with my order under these conditions.

**Agreed and accepted by:**

Name \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

Company \_\_\_\_\_

Phone \_\_\_\_\_